

Centrav Credit Card Payment Agreement

Record Locator: _____ Lead Passenger/Guest: _____

Insurance: YES _____ NO _____ If yes, which pax? _____

CREDIT CARD PAYMENT: Total Amount \$ _____

***Please include commission, fees and insurance in total, if applicable.

Change & Cancel Penalties Apply

Cardholder Name _____

CC Number _____

Exp ____ / ____ Code _____ (from back of card)

CC Billing Street Address _____

City, State and Zip _____

***The billing address is used to validate the credit card and should match the address on the Credit Card statement.

Cardholder Signature _____

***For Foreign or 3rd Party Cards, or travel to Nigeria (LOS, PHC, ABV) Centrav requires a fax copy of the front and back of Credit Card and a copy of the Drivers License or Passport. SOF is not accepted.

TRAVEL AGENT and the AGENCY represented, warrant and agree that:

1. TRAVEL AGENT and the AGENCY represented will exercise due diligence in verifying the Cardholder's identity and signature, and securing proper authorization from the Cardholder for the transaction. CENTRAV requires that you obtain a credit card imprint and charge form for every transaction, signed by the cardholder. The charge form authorization should also include "change and cancel penalties apply" and the dollar amount. The Cardholder's signature may be substituted with **Signature On File** but only when TRAVEL AGENT receives written authority from the Cardholder to use his/her credit card for ticketing purchase(s), and only after identity has been verified by the TRAVEL AGENT, and only if the Cardholder's written consent acknowledges penalties are to be paid for changes and/or cancellations occurring after the ticket purchase. TRAVEL AGENT must provide CENTRAV with a copy of the TRAVEL AGENT'S charge form or cardholder's written authority upon request.
2. CENTRAV will secure the approval code for the ticket(s). All credit cards must have a verifiable billing address. If there is any issue with the credit card at time of processing, CENTRAV will notify TRAVEL AGENT within 1 business day. Submitting the Credit Card does not automatically guarantee "ticketing." CENTRAV reserves the right to rescind your purchase.
3. TRAVEL AGENT and AGENCY represented accept full responsibility for charge-backs, disputes and other non-payments by the Passenger/Guest, Cardholder or Credit Card Company. In this event, CENTRAV will first present to the credit card company the charge form, signed by the Cardholder or the Cardholder's (verified) written authority as provided to us by the TRAVEL AGENT. If the credit card company rejects the authorization for any reason, TRAVEL AGENT will pay CENTRAV the full amount of the charge-back within 7 days of written notice.
4. TRAVEL AGENT and AGENCY represented agree to reimburse CENTRAV all paid commissions for said transaction if the Passenger/Guest/Cardholder disputes the credit card payment with a resulting chargeback to CENTRAV. In addition, all paid rebates and/or commissions for said transaction will be returned to CENTRAV before any ticket(s) will be processed for a credit to the Cardholder, less applicable fee(s) and penalty(s).

CENTRAV allows 3rd party credit card purchases online with a follow-up facsimile of the following: Please **FAX** Centrav the front/back copies of the Credit Card and Cardholder's driver's license or passport, along with Passenger's/Guest's name and their booking record locator to **800.255.6138**

For TRAVEL AGENT security, a password-protected log-in is issued at time of registration for CENTRAV'S website. Do not share your log-in with others. TRAVEL AGENT accepts full responsibility (including liability for all transactions purchased online) with their log-in.

TRAVEL AGENT and AGENCY represented agree to indemnify and hold CENTRAV harmless against all claims, damages, losses, costs and expenses (including attorney fees) arising in connection with or relating to any failure or refusal by any Client(s) or Cardholder(s) to pay for any ticket(s) and/or subsequent change/cancel penalty(s) for ticket(s) issued or supplied by CENTRAV on behalf of TRAVEL AGENT.

____ I have read and accept the terms of the CREDIT CARD PAYMENT AGREEMENT.

Agent Signature: _____ Date: _____

Print Name: _____