

CENTRAV
511 E. Travelers Trail
BURNSVILLE, MN 55337
FAX: (800) 255-6138

Please fill out, **sign by
manager or owner**, and fax
back. Thank you.

INDEMNITY AGREEMENT

Agency: _____
(Print Agency Name) (Agency CLIA, IATA, TRUE, ARC number)

(Agency Street Address)

(Agency City, State, Zip Code)

(Agency Phone Number)

Home Based Agents: (Please add your home business info below.)

(Print YOUR Agency Name) (Your Phone Number)

(Your Agency Street Address)

(Agency City, State, Zip Code)

(Name of Main Agency) (Main agency CLIA, IATA, TRUE, ARC number)

(Hereinafter referred to as "AGENT")

AGENT, and its authorized representatives will, from time to time, request CENTRAV to issue airline ticket(s) for Agent's clients. Such airline ticket(s) may be purchased through the client(s)' credit card.

AGENT, and its authorized representatives, represents, warrants and agrees that:

1. AGENT, and its authorized representatives, will exercise due diligence in verifying the Cardholder's identity and signature, and securing proper authorization from the Cardholder for the transaction. Such proper authorization constitutes a **Universal Credit Card Charge Form** (hereinafter referred to as the **UCC**) validated by AGENT with credit card information, and signed by the Cardholder. The UCC should also include "change & cancel penalties apply" and the dollar amount. Under certain circumstances the Cardholder's signature may be substituted with **Signature On File** but only when AGENT receives written authority from the Cardholder to use his/her credit card for ticketing purchase(s), and only after identity has been verified by the AGENT and only if the Cardholder's written consent acknowledges penalties are to be paid for changes and/or cancellations occurring after ticket purchase. AGENT must provide CENTRAV with a copy of the AGENT'S UCC Charge Form or Cardholder's written authority upon request.
2. AGENT accepts full responsibility for charge-backs, disputes and other non-payments by the passenger, Cardholder or credit card company. In this event, CENTRAV will first present to the credit card company the UCC, signed by the Cardholder or the Cardholder's (verified) written authority as provided to us by the AGENT. If the credit card company rejects authorization for any reason, AGENT will pay CENTRAV the full amount of the charge-back or dispute.
3. CENTRAV will call the credit card company and secure the approval code for the ticket(s).
4. All paid rebates and/or commissions will be returned to CENTRAV before any ticket(s) will be processed for a credit to the Cardholder less applicable fee(s) and penalty(s).

AGENT agrees to indemnify and hold CENTRAV harmless against all claims, damages, losses, costs and expenses (including attorney fees) arising in connection with or relating to any failure or refusal by any Client(s) or Cardholder(s) to pay for any ticket(s) and/or subsequent change/cancel penalty(s) for ticket(s) issued or supplied by CENTRAV on behalf of AGENT.

Agency Owner/Manager Signature

Print Name & Title

Date